




in case of an accident

- First things first! Check yourself and everyone else involved in the accident for injuries, and call for assistance if anyone is injured.
- If there are any injuries or at least \$1,000 in property damage, call the police.
- Cooperate with the police, and ask the investigating officer how to obtain a copy of the police report.
- Take notes. Be sure to provide and obtain the following information:
 - Names, addresses, and phone numbers of all drivers and passengers involved in the accident;
 - Car license plate numbers, make, model, and a description of each car involved;
 - Operator's driver license number and insurance identification information;
 - Names and address of as many witnesses as possible; and
 - Names and badge numbers of all police officers at the scene.
- Contact your insurance company as soon as possible. Be sure to ask them to file an operator's crash report (SR21 form). **By Indiana State Law, it is your responsibility to make sure this report is filed within ten days after the accident.**

PLEASE NOTE: These instructions are general guidelines only. Each accident scenario may be different, and there are various responsibilities for different types of accidents. You should familiarize yourself with Indiana Code (Title 9, Chapters 25 and 26) to be sure that you know the responsibilities for drivers involved in motor vehicle accidents.

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